

NOTICE3/9/2018

A meeting of the IBAC will be held on 04/09/2018 at 12.00 Noon in the IBAC room. All heads of the departments, IBAC members, PTA Secretary and NAAC steering committee convenor are requested to attend the same.

AGENDA:

- (i) Action Plan - review
- (ii) Half yearly feedback collection
- (iii) Programmes for new admissions
- (iv) Extension activities
- (v) Class room facilities - enhancement
- (vi) Any other

Dr. S. Nandakumar


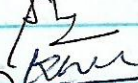
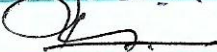
DR. S. NANDAKUMAR  
(IBAC CO-ORDINATOR)



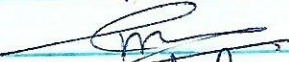

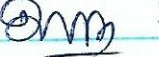
Principal  
NSS College, Pandalar  
PRINCIPAL

1. Dr. P. K. Sankaran
2. Ambily. P. R
3. Dr. K. Jayakumar
4. Arathi. V
5. B. Gopulakumar
6. Dr. Vijayakumar S
7. Reghunath. V.
8. Vinod P (PTA Secretary)
9. Lekha Pillai
10. Lekshmi Devi Kunjamma. G
11. Anjana - J

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12. Hemyakrishnan R
13. Dr. Shyama Nair
14. Dr. Lakshmi Kumari K
15. BANUJI KRISHNAN K.R.
16. Asadevi C.
17. Dr. K.G. Padmakumaran Nair
18. Dr. G. Prasanna Kumar
19. Lalitha N
20. Dr. A. Rajesh

  
 Hemyakrishnan R  
  
 Dr. Shyama Nair  


  
 Asadevi C.  
  
 Dr. K.G. Padmakumaran Nair  
  
 Dr. G. Prasanna Kumar  
  
 Lalitha N  
  
 Dr. A. Rajesh

## MINUTES :

The meeting commenced at 12.00 noon, chaired by Dr. K. Sankar, Principal of the college.

Dr. K. Sankar strongly recommended the feedback collection from students immediately after the odd semesters as half yearly analysis is required for improvements in the campus. Thus IQAC decided to take feedback from all the running semesters as half yearly feedback. Forms will be distributed & feedback will be collected by November, 2018. Proper analysis will be done and reported in the forthcoming meetings.

IQAC Co-ordinator reported on the review of action plan given by the departments. All heads of departments were informed to continue with present extension activities and new activities to be focused by departments of Chemistry, Zoology and Botany as part of flood impacts and relief programmes for the outside community.

Dr. Shyama Nair, Head of the Department of Chemistry reported that the department already initiated the extension activity in terms of water analysis and chlorination monitoring for well water and other potable water sources relied upon by the local community.

IQAC directed all the departments to complete the entry level tests and bridge courses for newly admitted students before 4<sup>th</sup> week of September, 2018. Student induction programme shall be done during the third week of September, 2018. Sri. K.R. Ranjith Krishnan will co-ordinate the same.


During the discussion on enhancement of classroom facilities, Dr. K. Lathakumari, Dept. of Hindi and Dr. S. Anjana, Dept. of English suggested the addition of furniture including benches & desks in the class rooms for second languages. Heads of departments also suggested the replacement of black boards in ten classes to greenboards.

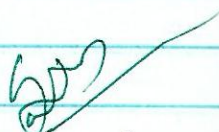
IQAC recommended the requirements to be forwarded to PTA for necessary financial assistance. The cell directed Sri. Vinod P., PTA Secretary and Dr. K.G. Padmakumaran Nair, Purchase Committee Convenor to elicit the requirements from the departments and prioritise accordingly. A committee consisting of three faculties Sri. Vinod P., Dept. of Zoology, Dr. K. Jayakumar, Dept. of Physical Education & Smt. Remya Krishnan R., Dept. of Economics will monitor the process.

Sri. Raghunath V., Dept. of Political Science and Dr. Vijayakumar S., Dept. of Physics suggested the incorporation of LMS along with LAN in all departments.

Dr. S. Nandakumar, Co-ordinator, IAAC assured that a workshop on MOODLE will be organized with the help of external experts and a resource pool from among the faculties will be established. The resource persons thus trained, will be directed to give training to all teachers in the forthcoming months in the year 2018-19. The cell also directed departments to give necessary training in ICT to students with existing facilities.

It was also decided to participate in NIRF 2018-19. The same will be co-ordinated by Dr. S. Saravanskumar, Asst. Professor, Dept. of Physics. It was also decided to participate in the upcoming Workload review of the Government for sanctioning new posts in various departments.

  
Dr. S. Nandakumar  
(IAAC Co-ordinator)

  
Dr. K. SANKAR  
PRINCIPAL